



# Nebraska Dental Foundation

## Grant Guidelines and Criteria

The Nebraska Dental Foundation (NDF) is a 501(c)(3) nonprofit, charitable organization established in 1970 under the name Nebraska Dental Health Foundation, Inc.

**Objectives:** The grant program's main objective is to provide financial support to efforts that create better oral health for Nebraskans through educational programs, access-to-care initiatives and community collaborations.

**Eligibility Criteria:** Each year the NDF determines a total budget for responding to grant requests. Eligible proposals from community-based, not-for-profit, oral health promotion programs in the state of Nebraska received before the March 15 deadline will be considered.

Examples of qualified oral health promotions or funding requests include:

- Dental supplies, equipment and/or limited remodeling to an existing structure
- Dental health education conducted at schools, health fairs and social agencies via mobile dental clinics or outreach programs;
- Dental health education programs in conjunction with preventive programs such as fluoride and dental sealant application programs;
- Other philanthropic endeavors relating to dentistry in Nebraska.

Examples of unqualified oral health promotions or funding requests include:

- Salary and other staff compensation;
- Endowments or fundraising campaigns;
- Direct support of individuals or lobbying of any kind;
- Capital costs (purchasing or constructing a new facility)
- Grants to organizations located outside of Nebraska.

**Evaluation of Proposals:** The NDF will evaluate all qualified proposals using a scorecard that incorporates the criteria below. The full NDF Board will review the recommendations and then make a final vote on which proposals to support and at what dollar level.

Grants will be awarded based on:

- Originality, creativity and innovation;
- Potential for, or history of, continuous program operation;
- Community involvement including volunteer support;
- Provision of actual restorative, preventive and dental education services;
- Oral health awareness education and promotion content;
- Potential impact on the target audience and/or community.

**Submission Guidelines:** Grant applications must include the official application form and the following information only.

- Executive Summary including the following: (Typed, Not to exceed five (5) pages in length.)
  - Information about grantee organization(s);
  - Information about the event or strategy;
  - Project description including information on the population served, what the perceived longterm impact will be on the community served, what will change in the community as a result of having received funding, and specific rationale on how grant funds will be utilized.
  
- **Project Budget** including total project cost and any other funding sources being utilized. The Foundation prefers to fund local grassroots projects that don't receive large amounts of federal funding. In addition to your project budget, please submit the following financial documents, if applicable, with your application: IRS Form 990, 501c3 verification letter, and organization's current year budget.

Application forms are available for download at [www.nedental.org](http://www.nedental.org).

**Please Note:**

- Only one proposal submission per organization per year will be accepted.
- Do not double-side, bind, staple or fax documents.
- Do not submit additional materials such as videos, brochures or promotional gifts. These items will not be duplicated or submitted to the grant review committee or returned to the applicant.

Submit proposal to: Nebraska Dental Foundation, 7160 South 29<sup>th</sup> Street, Ste.1, Lincoln, NE 68516

**Program Timetable:**

- An official application form will be posted on the NDA website year round.
- Applications are accepted once a year and awards are made once a year.
- Proposals must be postmarked no later than March 15
- Grant announcements will be made by May 1 each year.
- A written report to the NDF regarding the use of the grant funds may be requested upon completion of the proposed project or activity to ensure the grantee is in compliance with the terms of the grant.

**Additional Information:** If you have any questions or need additional information, please contact the Foundation at 402-476-1704. The NDF has the authority to change these guidelines and criteria, or award grants that do not fall within the range of these guidelines at its discretion.